



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
CESENA AND FORLÌ CAMPUS BRANCH

Call for the assignment of grants for research periods abroad for the thesis preparation

This English translation has been created for information purposes. For enforcing the call, resolving any dispute and for all legal purposes only the Italian version is valid.

1. Content and objective:

The Department of Political and Social Sciences has launched a competition for the award of scholarships to carry out research periods abroad for the preparation of the master's thesis, based on the decision taken by the Head of Administrative Division on the 16th of December 2020.

The research projects will be taken into account to the extent that the stay abroad is proven as valuable, useful and feasible.

The scholarships, which amount to a maximum of € 3.000,00, are intended as partial financial aid to the costs related to the study stay abroad, and they are allocated within the budget of UA.A.CAMPCEFO.FO.BIDSC2040SPS-CA.EC.02.02.04 "International Scholarships" project.

The number of scholarships that will be assigned will vary in relation with the number of applications received from the students and the amount of the individual grants established by the Commission according to the procedures indicated in points 5) and 6).

Due to the actual COVID-19 Emergency situation, applications will be taken into consideration even if research periods abroad start after 6 months from their acceptance, but in any case no later than the 30th of September 2021.

2. Requirements

In order to apply, candidates must be students enrolled in one of the following second cycle Degree Programs:

- International Relations and Diplomatic Affairs
- Mass Media and Politics
- International Politics and Markets
- Interdisciplinary Research and Studies on Eastern Europe

3. Methods and Deadline for Submitting Applications:

Applications must be completed and presented no later than **12 p.m.** of the **29th of January 2021** by accessing the portal "Studenti Online" as follows:



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- a. Log in www.studenti.unibo.it using your personal Unibo credentials (username and password);
- b. Click on the tab “Calls”;
- c. Select the Option “Bando borsa studio tesi estero studenti LM SID - LM MMP -LM IPM - LM MIREES”

The application will be valid only if the student completes the above-mentioned procedure, including the required documentation. It is not possible to send the application in paper format or by e-mail to the offices.

For technical assistance to complete the procedure, applicants may contact Studenti Online Help Desk at the number +39 0512080301 (Monday - Friday, 9.00 am – 1.00 pm) or by e-mail to help.studentionline@unibo.it.

As far as this “Call for applications” is concerned, any communication will be sent to the applicant’s Unibo e-mail account (name.surname@studio.unibo.it).

Candidates are requested to submit:

- a) Curriculum Vitae, dated and signed;
- b) Application form Attachment “A”, completed and signed;
- c) Application form Attachment “B” (tax and social security data), completed and signed;
- d) The research project with an in-depth bibliography specifying the contents and the objectives of the research, the methodology to be used, the sources and the data to look for, the local contact person abroad, the destination and the overall period. The selection committee will take into consideration the research projects for which a period of study abroad is considered indispensable. The length of the project must be between 7.000 - 8.000 characters, bibliography exclude;
- e) Thesis supervisor’s letter approving the project and specifying his/her availability to support the student during the full period, the reason and necessity for the student to go abroad to carry it out and the existence



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of institutional contacts initiated in relation to the project presented with the indication of the foreign contact person of the project, **together with the willingness of the foreign institution to welcome the candidate.**

Italian and European Union citizens may self-certify their academic and professional qualifications, in accordance with the provisions of Articles 46 and 47 of the Italian Civil Code. D.P.R. 445/2000.

Citizens of non-EU states, legally residing in Italy or authorised to reside in the territory of the State, must comply with the provisions of paragraphs 2 and 3 of Article 3 of Presidential Decree 445/2000.

Apart from the cases mentioned above, states, personal qualities and facts are documented by means of certificates or attestations issued by the competent authority of the foreign State, accompanied by an Italian translation authenticated by the Italian Consular Authority which certifies their conformity to the original, after warning the person concerned of the criminal consequences of producing untruthful acts or documents.

The Administration reserves the right to carry out checks on the truthfulness of the declarations. Without prejudice to the sanctions provided by art. 76 of D.P.R. 445/2000, should the check reveal that the content of the declaration is not true, the declarant shall forfeit the grant.

4. Amount Of The Grant

Each grant will be varying from a minimum of €1,000.00 up to a maximum of €3,000.00 (net after deduction of tax burdens) depending on the destination, the length of stay abroad (which cannot be more than 6 months), the kind of the research and the living conditions at the host country.

Non-Italian students are not allowed to carry out the research period in their country of origin.

5. Evaluation, assignment criteria and selection:

The evaluation of the projects will be carried out by a Committee appointed by the Council of the Department of Political Sciences of the 10th of December 2020 n.17/2020, prot. 0002001 of the 14th of December 2020, composed of the following professors: Giuliana Laschi, Sonia Lucarelli, Paolo Terenzi.

The evaluation will be based on the following criteria:

- a) scientific relevance of the research project and bibliography (max 15 points):
 - project content and objectives (max 5 points);
 - necessity to go abroad therefore the length of the stay will be evaluated in connection with the time needed to conduct the research (max 5 points);

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- thesis supervisor's letter confirming that the contacts with the hosting institution have been taken (max 5 points);
- b) student academic career (max 13 points):
 - weighted average grade (max 7 points);
 - CFU obtained versus CFU to be obtained (max 3 points);
 - year of enrolment (max 3 points)
- c) language knowledge (max 2 points).

The overall evaluation will result in a score out of 30, with a minimum eligibility threshold of 18.

Grants will be assigned to eligible candidates in order of merit on the basis of the score obtained, as long as the budget is available. In case of equal score, the priority will be given to the student with the lower family income in compliance with the current regulation on the Right to Education.

Only projects for which the stay abroad proves to be of particular importance and usefulness, as certified and declared by the thesis supervisor, will be taken into consideration.

The period abroad in preparation for the thesis may not begin before the grant is awarded.

6. Risk factors

In addition to the above-mentioned criteria, the Commission will take into account the state of risk of the country/area where the mobility is planned at the moment when the application is evaluated. On this purpose, the Commission refers to the security updates published on the website of the Italian Ministry of Foreign Affairs and International Cooperation at www.viaggiare Sicuri.it

7. Suspension clause and revocation clause

Following the assignment of the grant and before the departure, the Commission - after hearing the opinion of the thesis supervisor - may decide to suspend or revoke the grant and deny the authorization to depart in case new updates on the website of the Italian Ministry of Foreign Affairs and International Cooperation at www.viaggiare Sicuri.it prove the worsening of the state of risk in the country/area where the mobility is planned compared with the time when the candidature was evaluated.

Students are suggested to purchase a travel insurance in the event of the journey being cancelled.

8. Incompatibility



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In compliance with the general principles set out by the Academic Senate of the University of Bologna regarding cases of incompatibility in the framework of international mobility:

- a) in relation to the same mobility period, it is not possible to benefit from several contributions (prohibition of double financing) even with different purposes.
- b) it is possible to take advantage of several mobility periods only if they do not coincide or they are consecutive.

9. Publication of the ranking

Successful candidates will be notified of the grant assignment by email and will be authorized to start the mobility period abroad only after the publication of the ranking.

If it is necessary to change the start/return period, this must be notified to the “Ufficio Gestione Cds Scienze Politiche e Sociali e Sociologia e Diritto dell’Economia” while maintaining the overall duration of the stay abroad.

The ranking will be published on <https://bandi.unibo.it/>

10. Obligations following the assignment:

Winners must return the forms relating to personal details, payment methods and deductions and the declaration of acceptance of the grant, properly completed and signed, indicating the exact starting date of the period abroad, at least 30 days before departure.

Students are also invited to register at www.dovesiamonelmondo.it of the Italian Ministry of Foreign Affairs and International Cooperation.

Once the research period abroad has finished, grantees must deliver a report about the research activity signed by the thesis supervisor. The report must also include the attestation of the contact person abroad on the activity carried out (for example a certificate of attendance with the dates of beginning and end of the mobility), as well as the travel tickets.

The report must have a length of 5.000-7.000 characters and will have to be delivered to the “Ufficio Gestione Cds Scienze Politiche e Sociali e Sociologia e Diritto dell’Economia” no later than 1 month from the end of the mobility.

If the grantee does not carry out the research abroad according to the planned period, the grant amount already received must be paid back.

11. Information on personal data protection:

Information on the processing of Personal Data provided with applications to take part in the call is published on the University Portal on page <https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/informazioni-sul-trattamento-dei-dati-relativi-alla-gestione-dei-procedimenti-per-la-concessione-di->



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The person in charge of the administration related to this “Call for applications” is
Dr. Giuseppina Ponzi – didatticaforli.responsabile@unibo.it

For further information please contact Rosita Balestri:

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Forlì 16 December 2020
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Head of Administrative Division
Dr. Morena Gervasi